



PERMANENT WAY INSTITUTION NSW INC

ANNUAL GENERAL MEETING

13th August 2020

TREASURERS REPORT

Financial Year Ending 30 June 2020

Contents	Page #
Treasurers Comments	1
Audited Financial Statements 2019 – 2020 Financial Year	3
Income and Expenditure Statement 2019– 2020 Financial Year	5
Balance Sheet 30 June 2020	6
Statement by President and Treasurer on behalf of Committee	10
Independent Auditors Report to the Members	11
Proposed Budget 2020-21 Financial Year	13

Treasurers Comments:

Membership numbers remained relatively strong as did support for the convention and social events throughout the first half of the 2019 - 20 financial year.

Unfortunately, the PWI was not immune to the global COVID 19 pandemic which resulted in social distancing restrictions being put in place by the NSW government. This resulted in the cancellation of some of our events and as a result our revenue was substantially lower than budgeted in 2020.

A key factor for the lower revenue was the cancellation of the annual Winter Dinner, usually held in June/July each year. Despite this we were still able to maintain a profit position and have a slight increase to our overall Net Assets.

In summary, there was revenue of \$235,259 and expenditure of \$203,450 for a total surplus of \$31,809 against the forecast budget surplus of \$49,995. This difference as stated above is primarily due to the Winter Dinner not being held this year due to the COVID 19 pandemic.

Net Assets at the end of 2019 were \$431,965 and this year our Net Assets has increased to a healthy \$463,774 despite the drop in revenue.

As per clause 9g of the constitution the accounts were prepared by the Treasurer and subjected to an Independent Audit.

Those accounts have been signed off by the Auditor as representing the true financial state of the Institution and are now presented to the membership.



The proposed budget for 2020-21 revenue of approx. \$324k, expenditure of approx. \$324k which will provide us with a break-even position.

This is largely due to expenses relating to the Young Achiever being put off this year due to COVID and needing to be met next year instead.

It should be noted that whilst every effort will be made by the committee to meet the proposed budget, the developing situation with the COVID 19 pandemic may impact this.

Please note that all figures within the Treasurers Report are GST exclusive unless stated otherwise.

Yours Sincerely,

Claudine O'Donoghue

.....
Claudine O'Donoghue

Treasurer

Date: 06/08/2020

Permanent Way Institution NSW Inc

**Registration No: Y2331348
Financial statements
For the year ended 30 June 2020**

Permanent Way Institution NSW Inc

ABN: 66 628 202 609

Contents

For the year ended 30 June 2020

Income statement	1
Balance sheet	2
Notes to the financial statements	3
Statement by members of committee	6
Independent audit report	7

Permanent Way Institution NSW Inc

ABN: 66 628 202 609

Income statement

For the year ended 30 June 2020

	2020	2019
	\$	\$
Income		
Interest Received	4,627	5,550
Members Receipts	163,124	159,779
Other Revenue	16,385	19,508
Professional Fees	51,123	133,573
	<hr/> 235,259	<hr/> 318,409
Expenses		
Accountancy Fees	2,692	4,715
Administration Costs	41,273	27,862
Bank Charges	2,141	3,639
Donations	6,000	1,000
Filing Fees	318	823
Insurance	6,047	4,941
Interest	-	251
Printing & Stationery	18,467	19,517
Professional Fees	106,400	211,751
Storage Fees	1,536	1,473
Sundry Expense	18,576	209
	<hr/> 203,450	<hr/> 276,180
Net profit	<hr/> 31,809	<hr/> 42,229
Retained earnings at the beginning of the financial year	431,965	389,736
Retained earnings at the end of the financial year	<hr/> 463,774	<hr/> 431,965

The accompanying notes form part of these financial statements.

These statements should be read in conjunction with the attached compilation report of Bromley Accounting Group Pty Limited.

Permanent Way Institution NSW Inc

ABN: 66 628 202 609

Balance sheet

For the year ended 30 June 2020

	Note	2020 \$	2019 \$
Current assets			
Cash and cash equivalents	3	464,168	438,445
Trade and other receivables	4	1,629	-
Total current assets		465,798	438,445
Total assets		465,798	438,445
Current liabilities			
Trade and other payables	5	2,024	6,481
Total current liabilities		2,024	6,481
Total liabilities		2,024	6,481
Net assets		463,774	431,965
Members' funds			
Retained earnings		463,774	431,965
Total members' funds		463,774	431,965

The accompanying notes form part of these financial statements.

These statements should be read in conjunction with the attached compilation report of Bromley Accounting Group Pty Limited.

Permanent Way Institution NSW Inc

ABN: 66 628 202 609

Notes to the financial statements

For the year ended 30 June 2020

The financial statements cover Permanent Way Institution NSW Inc as an individual entity. Permanent Way Institution NSW Inc is a not-for-profit association incorporated in New South Wales under the Associations Incorporation Act 2009 ('the Act').

Comparatives are consistent with prior years, unless otherwise stated.

1 Basis of preparation

In the opinion of the Committee of Management, the association is not a reporting entity since there are unlikely to exist users of the financial statements who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the Act.

Significant accounting policies adopted in the preparation of these financial statements are presented below and are consistent with prior reporting periods unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of this financial report.

2 Summary of significant accounting policies

Income tax

The association is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

Permanent Way Institution NSW Inc

ABN: 66 628 202 609

Notes to the financial statements

For the year ended 30 June 2020

Revenue and other income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebated allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate methods, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Revenue from the provision of member subscriptions is recognised on a straight line basis over the reporting period.

All revenue is stated net of the amount of goods and services tax (GST).

Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST.

Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

Trade and Other Payables

Trade payables are obligations on the basis of normal credit terms and do not bear interest, They are recognised at their transaction price.

Permanent Way Institution NSW Inc

ABN: 66 628 202 609

Notes to the financial statements

For the year ended 30 June 2020

	Note	2020 \$	2019 \$
3 Cash and cash equivalents			
Cash at Bank (Commonwealth Bank)		185,995	164,036
Cash on Deposit (Encompass I90)		277,312	272,687
Cash at Bank (Encompass S1)		81	944
Cash at Bank (Encompass S30)		780	778
		<u>464,168</u>	<u>438,445</u>
4 Trade and other receivables			
GST Receivable		1,629	-
		<u>1,629</u>	<u>-</u>
5 Trade and other payables			
Current			
Credit Card		24	-
Accrued Charges		2,000	2,000
GST Payable		-	4,481
		<u>2,024</u>	<u>6,481</u>

6 Events occurring after the reporting date

No matter or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the association, the results of those operations or the state of affairs of the association in future financial years.

Permanent Way Institution NSW Inc

ABN: 66 628 202 609

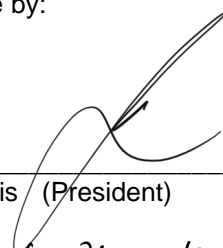
Statement by members of committee

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 2 to the financial statements.

In the opinion of the committee the financial report:

1. Presents fairly the financial position of Permanent Way Institution NSW Inc as at 30 June 2020 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Permanent Way Institution NSW Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:



Mark Harris (President)

Claudine O'Donoghue

Claudine O' Donoghue (Treasurer)

Dated 05 August 2020

Permanent Way Institution NSW Inc

ABN: 66 628 202 609

Independent audit report to the members of association, Permanent Way Institution NSW Inc

Report on the audit of the financial report

Opinion

We have audited the accompanying financial report, being a special purpose financial report, of Permanent Way Institution NSW Inc (the association), which comprises the balance sheet as at 30 June 2020, the income statement, and notes to the financial statements, including a summary of significant accounting policies and the statement by members of the committee.

In our opinion, the accompanying financial report of the association for the year ended 30 June 2020 is prepared, in all material respects, in accordance with the Associations Incorporation Act 2009.

Basis of opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial report section of our report. We are independent of the association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of matter - basis of accounting

We draw attention to note 1 of the financial report, which describes the basis of accounting. The financial report is prepared to assist the association in meeting the requirements of the Association Incorporations Act 2009 NSW. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the association and should not be distributed to or used by parties other than the association. Our opinion is not modified in respect of this matter.

Responsibility of management and those charged with governance

Management is responsible for the preparation and fair presentation of the financial report in accordance with the Associations Incorporation Act 2009, and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the association's financial reporting process.

Permanent Way Institution NSW Inc

ABN: 66 628 202 609

Independent audit report to the members of association, Permanent Way Institution NSW Inc

Auditor's responsibilities for the audit of the financial report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

BROMLEY ACCOUNTING GROUP PTY LIMITED



MARK VERAN
Director

Dated this 6th of August 2020

Profit & Loss [Multi-Period Budget]

July 2020 To June 2021

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Income													
Membership Fees - Individual	\$1,595.47	\$775.45	\$3,112.75	\$4,233.62	\$356.37	\$74.55	\$59.09	\$436.37	\$322.74	\$31.82	\$0.00	\$232.74	\$11,230.97
Membership Fees - Corporate	\$4,036.36	\$5,181.80	\$18,654.49	\$7,254.52	\$777.27	\$0.00	\$1,036.36	\$10,217.25	-\$835.46	\$1,886.36	\$0.00	\$0.00	\$48,208.95
Membership Fees - Silver	\$6,000.00	\$18,454.55	\$6,181.82	\$9,272.73	\$3,090.91	\$0.00	\$3,090.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,090.92
Membership Fees - Gold	\$0.00	\$0.00	\$4,241.82	\$10,563.64	\$0.00	\$0.00	\$0.00	\$0.00	\$1,696.36	\$0.00	\$0.00	\$0.00	\$16,501.82
Membership Fees - Platinum	\$0.00	\$10,272.73	\$0.00	\$30,818.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,090.92
Event Fees - Convention	\$0.00	\$0.00	\$2,340.00	\$35,000.00	\$22,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59,340.00
Event Fees - Winter Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	\$5,000.00	\$5,000.00	\$0.00	\$25,000.00	\$10,000.00	\$49,000.00
Event Fees - Golf Day	\$0.00	\$0.00	\$0.00	\$44.55	\$0.00	\$0.00	\$0.00	\$0.00	\$5,945.00	\$2,500.00	\$0.00	\$595.00	\$9,084.55
Event - Breakfast Mtg	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$7,000.00
Sponsorship - Convention	\$0.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00
Sponsorship - Tech Meetings	\$0.00	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$9,000.00
Sponsorship - Golf Day	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
Sponsorship - Winter Dinner	\$0.00	\$0.00	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,000.00
Sponsorship - Award - Welders	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
Interest	\$0.00	\$1,415.86	\$0.00	\$0.00	\$1,139.95	\$0.00	\$0.00	\$1,049.90	\$0.00	\$0.00	\$1,019.48	\$1.80	\$4,626.99
Total Income	\$12,231.83	\$37,600.39	\$47,030.88	\$104,187.25	\$30,864.50	\$74.55	\$6,186.36	\$18,203.52	\$18,628.64	\$5,918.18	\$33,019.48	\$10,829.54	\$324,775.12
Gross Profit	\$12,231.83	\$37,600.39	\$47,030.88	\$104,187.25	\$30,864.50	\$74.55	\$6,186.36	\$18,203.52	\$18,628.64	\$5,918.18	\$33,019.48	\$10,829.54	\$324,775.12
Expenses													
Accounting & Audit Fees	\$60.91	\$2,060.91	\$60.91	\$63.64	\$63.64	\$0.00	\$63.64	\$63.64	\$63.64	\$63.64	\$63.64	\$63.64	\$2,691.85
Admin Support - Membership	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,200.00
Admin Support - Events	\$0.00	\$0.00	\$9,760.54	\$0.00	\$25,560.11	\$0.00	\$0.00	\$0.00	\$4,200.00	\$0.00	\$0.00	\$5,909.09	\$45,429.74
Bank Charges	\$267.55	\$197.23	\$192.46	\$442.69	\$747.12	-\$75.93	\$21.11	\$52.39	\$34.33	\$91.92	\$0.51	\$0.00	\$1,971.38
Donations	\$2,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
Award - Young Achiever	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$2,000.00	\$26,000.00
Award - Alan Barham Maintenananc	\$0.00	\$0.00	\$454.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$454.71
Award - Ken Erickson Innovatio	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
Award - Steve Maxwell Platelay	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
Award - Life Member	\$0.00	\$0.00	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00
Events													
Event - Convention	\$16,415.00	\$0.00	\$20,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$106,415.00
Event - Golf Day	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,131.98	\$0.00	\$0.00	\$0.00	\$3,131.98
Event - Sydney AGM & Tech Mtgs	\$6,879.00	\$0.00	\$4,066.18	\$1,500.00	\$0.00	\$9,941.63	\$0.00	\$0.00	\$3,800.00	\$0.00	\$0.00	\$1,500.00	\$27,686.81

Profit & Loss [Multi-Period Budget]

July 2020 To June 2021

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Event - Winter Dinner	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$2,000.00	\$10,000.00	\$0.00	\$20,000.00	\$20,000.00	\$62,000.00
Event - Breakfast Mtg	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,100.00	\$4,100.00	\$0.00	\$0.00	\$8,200.00
Insurance	\$0.00	\$0.00	\$263.85	\$0.00	\$0.00	\$3,949.35	\$0.00	\$0.00	\$1,833.88	\$0.00	\$0.00	\$0.00	\$6,047.08
Postage/Stationary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$93.55	\$0.00	\$0.00	\$191.92	\$0.00	\$0.00	\$0.00	\$285.47
Website	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$23,000.00
Storage	\$122.73	\$122.73	\$122.73	\$122.73	\$122.73	\$186.37	\$122.73	\$122.73	\$122.73	\$122.73	\$122.73	\$122.73	\$1,536.40
Total Expenses	\$28,745.19	\$7,380.87	\$37,956.38	\$17,029.06	\$89,493.60	\$26,294.97	\$5,207.48	\$7,238.76	\$42,478.48	\$7,378.29	\$25,186.88	\$29,595.46	\$323,985.42
Operating Profit	-\$16,513.36	\$30,219.52	\$9,074.50	\$87,158.19	-\$58,629.10	-\$26,220.42	\$978.88	\$10,964.76	-\$23,849.84	-\$1,460.11	\$7,832.60	-\$18,765.92	\$789.70
Total Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Profit/(Loss)	-\$16,513.36	\$30,219.52	\$9,074.50	\$87,158.19	-\$58,629.10	-\$26,220.42	\$978.88	\$10,964.76	-\$23,849.84	-\$1,460.11	\$7,832.60	-\$18,765.92	\$789.70